

First Responders at the Border
WHTI

Procedure for Clearing Ambulances at Michigan – Ontario Ports of Entry

Sample

- The following establishes procedures for processing ambulances at Michigan-Ontario Ports of Entry. These procedures ensure national security and admissibility issues are satisfied, while expeditiously processing the medical staff and patient into either country.
- EMS and the area hospitals will provide complete and accurate fax notification 15 minutes prior to the ambulance arriving into either country.
- The arriving port Supervisor will place a return call to the ambulance dispatch to confirm receipt of the fax and provide any further instructions, if necessary.
- The arriving port Supervisor will ensure all names on the fax are immediately queried for admissibility or national security concerns.
- Prior to the ambulance's arrival, the on-duty Chief will be notified if issues are identified that require the ambulance to be referred for Secondary examination.
- The Port Supervisor will immediately prepare and coordinate accordingly with the facility operator to select an avenue to ensure the ambulance is processed in an expeditious manner
- Upon arrival, the ambulance will stop at Primary to allow the officer to verify the identification/admissibility of the individuals in the ambulance.
- If issues arise on Primary requiring the ambulance to be referred to Secondary, the shift supervisor must be immediately contacted.
- If the patient is in a life-threatening condition, an officer will immediately be assigned to escort the ambulance to the hospital until admissibility issues can be resolved.
- A parole may be necessary if the patient is inadmissible to the receiving country and may be issued at the hospital.
- All actions other than release at Primary require Chief notification as soon as practicable. Notifications must not delay the transfer of the patient.
- If, due to life-threatening time restraints, a fax is not sent, the supervisor will be immediately contacted and respond to the Primary lane to assist with the inspection.



Emergency Medical Transfer

DATE _____ AMBULANCE # _____

SENDING FACILITY _____

Telephone Number & Extension (_____) _____

RECEIVING FACILITY: _____

Name (First, Middle Initial, Last)	Role (Patient, driver, paramedic, etc.)	DOB d/m/y	Citizenship

I have completed this form and understand that this information is being forwarded for the purpose of expediting this patient transfer to a hospital in a foreign country.

Signature: _____ Title _____

Relationship to Patient: _____ Date: _____

NOTE: THE AMBULANCE & OCCUPANTS MAY BE SUBJECT TO INSPECTION TO THE U.S. AND INTO CANADA. ALL PARTIES IN THE AMBULANCE SHOULD HAVE PROOF OF CITIZENSHIP DOCUMENTS (PASSPORT/BIRTH CERTIFICATE) & PHOTO I.D. ON THEIR PERSON. (HOSPITAL/EMS IDENTIFICATION WILL BE ACCEPTED AS PHOTO I.D.) FAMILY MEMBERS MAY NOT ACCOMPANY PATIENTS ON TRANSFERS UNDER ANY CIRCUMSTANCE.

Procedures:

1. The hospital will telephone the port at the numbers listed below and ask for the supervisor, to advise him/her of the incoming fax.
2. This form is to be faxed to the port at least 15 minutes prior to the departure of the ambulance.
3. Upon receipt of the fax, the port supervisor will call the sending facility to verify they have received the fax.

Detroit Tunnel –	CBP VOICE – 313-568-6019 or 6020	CBP FAX – 313-568-6021
Ambassador Bridge –	CBP VOICE – 313 226 3161	CBP FAX – 313 226 3140
Blue Water Bridge –	CBP VOICE – 810 985 9541 ext 103 or ext 230	CBP FAX – 810 985 6070

Detroit Tunnel –	CBSA VOICE – 519 257 6469 or 6975	CBSA FAX – 519 257 6596
Ambassador Bridge –	CBSA VOICE – 519 257 6515 or 6514	CBSA FAX – 519 257 6493
Blue Water Bridge –	CBSA VOICE – 519 336 3097 or 337 6922	CBSA FAX – 519 336 4548

THIS DOCUMENT TO BE DESTROYED WITHIN TWELVE HOURS OF RECEIPT

CONFIDENTIAL WHEN COMPLETED